

INVITATION TO BID (ITB)

Project Title: Integrated Community Development and Non-Formal Education Improvement Projects

Location: Meun District, Vientiane Province

Ref No: GN-LAOS-2026-058

Date of Announcement: 05 October 2026

1. Introduction

Good Neighbors Laos (GNL) is an international non-governmental organization (INGO) working in the education and health sectors to improve infrastructure, capacity, and accessibility to quality public services. Under the **Integrated Community Development Project**, GNL, in collaboration with the District Education and Sports Office (DESO), is inviting eligible construction companies and suppliers to submit sealed bids for three (2) renovations and one (1) construction in Meun District, Vientiane Province.

2. Scope of Work

Activity No.	Activity Name	Scope & Key Tasks	Building / Site Dimensions
01	Namhorn Primary School Building Renovation	Roofing replacement, ceiling installation, concrete work, fixtures installation, painting, and interior/exterior decoration.	According to official Bill of Quantity (BOQ) /Design
02	PhonNgam Out of School Children (OOSC) Classroom Renovation	Roofing and ceiling installation, concrete work, wall construction/masonry, painting, and interior/exterior decoration.	According to official BOQ/Design
03	Namhorn Primary School (Cluster 14) Main Gate Construction	Construction of the main entrance gate and connected partial fences, roofing over the gate, ground leveling on both sides, painting, and decoration.	According to official BOQ/Design
04	Namhorn village OOSC classroom renovation	Roofing and ceiling renovation, Build and wave, painting and setting some partial wall	According to official BOQ/Design

Note: Detailed Bill of Quantities (BOQ) and technical designs prepared by local government counterparts will be provided upon bid registration.

3. Bidder Requirements & General Conditions

- **Project Completion: By 25 December, 2026**
- **Submission Package**
 - **Technical proposal** : Human resource plan with CV, Work plan, Project completion schedule, Company profile, certificate of previous works, Business license, Bank account statement during the last 6 months, List of supply and quality security plan of materials
 - **Financial Proposal** : Budget and financial plan based on the provided BOQ and layout drawings

Note:

- All bidding documents must be sealed.
- One proposal must cover all three activities. GNL intends to award all three activities to one single selected bidder to implement as one integrated assignment.

- **Signboard Requirement:** The selected contractor must construct and install project signboards (featuring GNL and Meun DESO logos) at each site as designed by GNL.

4. Bidding Schedule & Submission Guidelines

- **Registration & Document Collection**

Dates: 05 October 2026 – 18 October 2026

- **Bid Submission Deadline:**

Deadline: Tuesday, 20 October, 2026, before 17:00 PM

- **Out-of-Province Submissions**

Companies located outside Vientiane Capital may submit sealed bid envelopes via **Houng Ahoun Express**:

- **Recipient:** Mrs. Chindavone Philakone / +856 20 5922 7222

- **Bid Opening Session**

Date: Thursday, 6 November, 2026

Venue: Meeting Room, Good Neighbors Laos Head Office, Vientiane Capital.

(Attended by the Implementation Management Committee and participating bidders).

5. Bid Inquiries & Registration, Submission Contact

- **Contact Person:** Good Neighbors Laos Office
- **Phone:** +58620 5551 5010
- **Email:** info@gnlaos.org
- **Location:** Good Neighbors Laos Head Office, Naxay Village (EDC Green Building, 3rd floor), Xaysettha District, Vientiane Capital, Lao PDR.

6. Ethics Policy

Good Neighbors Laos strictly prohibits corruption, bribery, and fraudulent practices. Any unethical behavior or conflict of interest should be reported immediately.

- **Ethical Reporting Email:** laos@goodneighbors.org

Sincerely,
Country Director