



**Comité de Coopération avec le Laos (CCL)**

**ASEAN Road, House n° 123, Unit 7**

**Sidamdouane Village, Chanthabouly District**

**BP 4791, Vientiane, Lao PDR**

**+ 856 21 25 40 39 / [robert.williamson@ccl-laos.org](mailto:robert.williamson@ccl-laos.org) / [erwin.poligne@ccl-laos.org](mailto:erwin.poligne@ccl-laos.org)**

**Date:** 06-03-2026

**Subject:** Invitation to Tender for the Supply of Water Supply Materials for Yapoung village, Phongsaly Province, Phongsaly district.

**Reference:** PSY-GR-002

Dear Sir/Madam,

CCL is pleased to invite your company to submit a tender for the **Supply of Materials** for a water supply system under the project **Generating inclusive Resilience and Environment Enhancement (GREEN)** in the village of Yapoung (<https://maps.app.goo.gl/4ZLNpXx6pSxzhEwm9>), Phongsaly District, Phongsaly Province.

This tender concerns the supply and delivery of all civil works and piping materials as detailed in the enclosed Bill of Quantities (BoQ). The project aims to provide a sustainable and clean water source to the communities, and the **quality of materials is of prior importance**.

The complete tender file includes the following documents:

1. **Cover Letter** (this document)
2. **Administrative Regulation & Draft Contract**
3. **Bill of Quantities (BoQ) and GSP Pipe Cutting List**
4. **Material Technical Specification** (Detailing required quality standards)

Bidders are required to submit their offers in a sealed envelope, clearly marked with the tender reference, to the address below no later than **Monday 16<sup>th</sup> March 2026 at 10:00 am Vientiane Time**.

Offers will be evaluated based on a combination of technical compliance (quality of proposed materials, adherence to specifications) and economic factors.

For any technical clarifications, please contact:

<p><b>Name:</b> Erwin POLIGNE <b>Position:</b> Technical Advisor <b>Email:</b> <a href="mailto:erwin.poligne@ccl-laos.org">erwin.poligne@ccl-laos.org</a> <b>Phone:</b> +856 20 52 62 81 74</p>
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<p><b>Name:</b> Robert WILLIAMSON <b>Position:</b> Project Advisor <b>Email:</b> <a href="mailto:robert.williamson@ccl-laos.org">robert.williamson@ccl-laos.org</a> <b>Phone:</b> +856 20 92 02 41 92</p>
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<p><b>Name:</b> Pasert KOUNSOMHUENG <b>Position:</b> Project Coordinator <b>Email:</b> <a href="mailto:sertk14@gmail.com">sertk14@gmail.com</a> <b>Phone:</b> +856 20 95 530 140</p>
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**Submission of tender:**

Bidders are required to submit their offers **either by email or in a sealed physical envelope**. The deadline for submission is immutable.

**1. Submission by Email:**

- **Email Address:** [robert.williamson@ccl-laos.org](mailto:robert.williamson@ccl-laos.org) ; [sertk14@gmail.com](mailto:sertk14@gmail.com) ; [erwin.poligne@ccl-laos.org](mailto:erwin.poligne@ccl-laos.org) ; [manivone@ccl-laos.org](mailto:manivone@ccl-laos.org)
- **Format:** The complete tender must be submitted as a **single PDF file**. The **PDF file must be protected and set to open on Monday, March 16th at 10:00 am**. All forms (BoQ, etc.) must be fully completed, and the PDF must include a scanned copy of the signed "Bid Submission Sheet" (or the cover page of your tender dossier).

- **File Size:** Ensure the file is not too large. If necessary, you can send multiple emails stating "Email 1 of 2", etc.
- **Confirmation:** Manual confirmation of receipt will be sent within 24 working hours. It is the bidder's responsibility to ensure their offer has been received before the deadline.

**2. Submission by Physical Courier / In Person (Preferred method):**

- **Address:** CCL headquarter, ASEAN road, House n'123, Unit 7 – Sidamdouane village – Chanthabouly District – BP 4791, Vientiane capital.

**Deadline:** The sealed envelope must be received at the address above no later than **Monday 16<sup>th</sup> March 2026 at 10:00 am Vientiane Time.**

- **Envelope Marking:** The outer envelope must be clearly marked with:
  - "TENDER FOR WATER SUPPLY MATERIALS - PSY-GR-002"
  - "DO NOT OPEN BEFORE Monday 16<sup>th</sup> March 2026 at 10:00 am
  - The name and return address of the bidder.

We look forward to receiving your competitive bid.

Sincerely,

**Name: Manivone VORACHAK**

**Title: CCL Director**

**Date: 06-03-2026**

**Seal and signature:**



**-- LATE SUBMISSIONS WILL BE AUTOMATICALLY REJECTED--**