

TENDER NOTICE PREQUALIFICATION OF SUPPLIER

Handicap International Federation running programmes under its operating name, **Humanity & Inclusion (HI)** with representative office in Laos located at 51/1 Hongkai Road, Sisangvone village, Saysetha District, Vientiane Capital, Laos

We hereby invite bids from registered and qualified Medical Insurance providers in Laos to participate in the prequalification exercise by submitting their Tender documents for medical insurance for HI staff for the year 2026.

The subject of Tender: HI invites eligible Medical Insurance providers in Laos to submit bids with the details below:

No.	Tender Name	Tender Number
001	Provision of Medical Insurance Services for HI staff for year 2026	LAO/2025/VIEN/CFT-001

Tender Packages with details of requirements can be obtained starting on Wednesday 26th November 2025 by sending a request to this email address: procurement@laos.hi.org clearly stating the tender name and number as the subject of the email. Please indicate your company name in the email.

All queries regarding this tender should be submitted to the following email address: procurement@laos.hi.org

Submission Detail:

Bids/proposals must be submitted in electronic format only in PDF to sealedbids@hi.org. Make sure that the submission is titled with the exact same solicitation Tender reference number stated above.

The deadline for Submission of tender is **Monday 08th December 2025 at 17:00PM.**

NOTE: No fee or payment is required to participate in this tender.

A handwritten signature in black ink, appearing to read 'Reinier Carabain'.

Reinier Carabain
Country Manager