



Terms of Reference

Consultant on Participatory Climate Risks and Vulnerability assessment analysis and environmental issues management key notions

For the GREEN Project

Generating inclusive Resilience and Environment Enhancement

Background

The CCL (Comité de Coopération avec le Laos) has been involved in implementing rural development programs in Laos for almost 40 years. Currently, CCL works in different Provinces in Laos mainly in Phongsaly and Oudomxay Provinces. The GREEN project will be implemented in Phongsaly Province where CCL has worked since 1994, implementing different projects on rural development, agroecology, value chain, biodiversity and natural resources management.

In 2013 CCL supported the creation of the non-profit association COSKA. Since then, a close partnership has been effective between both organizations.

The current project “GREEN” -(2023-2026) aims at strengthening local communities’ resilience towards climate change impacts. The project follows an integrated and participatory approach and has three interrelated components, each one with a specific objective:

1. Rural communities from Phongsaly province are economically more resilient and integrated within strengthened local value chains;
2. The natural resources of Phongsaly province are preserved and sustainably managed to favour a sustainable, inclusive, and localized economic development;
3. The local stakeholders of Phongsaly province are strengthened, locally acknowledged, and participate in the sustainable and inclusive development of the territory.

Context

Climate Change impacts are expected to worsen in rural areas such as Boun Neua and Phongsaly districts in the upcoming years. The local population needs to be prepared by reducing their vulnerability in terms of both i/ their fragility to climate change negative impacts, and ii/their resilience to the shocks. An internal pre-assessment on climate risk and communities’ vulnerability showed that one of the main vulnerability gaps is related to their income management. Indeed, an improved management of their incomes as well as a better planification of their investments and the constitution of savings could allow the households to better adapt to climate change impacts.

A Participatory Climate Risk and Vulnerability Assessment aims to assess with villagers the impact of climate change on their population. This assessment has been conducted in the 40 targeted villages to raise a proper picture of the strategy to adopt. Many points of adaptation were discussed, and GREEN project is planning to target several types of activities to enhance the village resilience to the main climate change difficulties that they face.

After analysing the PCRVA results, the villages will be listed to fit to other adaptation activities plan included in the log frame of the project: Agroecology training, value chain development, environment

issues awareness workshops, water management and natural resources management. The aim is to target 20 of them for environmental awareness raising workshops on topics that concern them, to finally elaborate adapted strategies for environment management.

We believe that these environmental strategies will involve co-benefits that will help the rural communities to be more resilient to climate change impact.

The main implementing partners of the project are:

- ✓ Cooperation for Development and Support to Local Knowledge Association, Phongsaly (COSKA)
- ✓ Provincial Agriculture and Forestry Office, Phongsaly (PAFO) and DAFO
- ✓ Lao Women Union and Lao Youth Union

Scope of the Consultancy

The consultancy will include the analysis of the PCRVA conducted by the GREEN project team, and the selection of villages and environmental topics – in close concertation with the GREEN team, to then be presented at district level workshops for the preparation of future activities.

The PCRVA activity allowed us to complete a baseline database by focusing on the risk of climate hazard in BounNeua and Phongsaly districts, and the vulnerability and gap of resilience that the villages have. This activity permitted us to introduce some key notions about climate change, impact assessment, adaptation strategies or environmental co-benefits to villagers, and we would like to continue with the priority one to develop an adaptation strategy linked to the environmental issues.

After analysing the data of each village and based on criteria defined with the support of the Project Advisor, the Project Coordinator and the Environmental and Climate Change Advisor, we would like to develop workshops at village level that will help the villagers to understand several topics related to the environmental issues that are linked to their villages. Afterwards, objective would be to work with them in developing adapted actions and committees (ex: forest land management, biodiversity protection, water sources management...), to cope with issues and challenges that they face.

The data analysis and reporting will be done in close collaboration with the Environment & Climate Change Advisor and will be presented to the concerned local stakeholders to plan the implementation of the environmental workshops at village level.

The field activity will be then conducted during dry season, from December to March, based on the needs identified.

Objectives & outputs of the consultancy

2.1- Overall objective of the consultancy:

Analyse the PCRVA data to guide the future environmental activities of the project.

2.2- Specific objectives of the consultancy:

1. Analyse the data of the PCRVA activity to select 20 target villages and the environmental topics to discuss with them
2. Prepare a district level workshop with local stakeholders to present the results and the possible adapted responses that could be implemented.
3. Give key notions to the Environment & Climate Change and the Technical assistant in Environment in order to prepare the training tools that will be used for the project activities

2.3- Expected outputs of the consultancy and details of the methodology:

Specific Objective 1:

1. Grasp the PCRVA guidelines
2. Support the team in the data collection review and analysis for the preparation of a report along with recommendation for villages selection and activities on environmental issues awareness
3. Support the GREEN project team to identify the 20 villages to target for the next activity on environmental issues awareness.

The criteria of selection will be defined by the consultant and the GREEN team beforehand.

4. Identify with the GREEN project team the main topics to target for the environmental issues awareness activity

The work with the GREEN project team includes mainly the Environment & Climate Change Advisor, the Technical Assistant in Environment, the Project Advisor and the Project Coordinator. The aim is to work together on this preparatory part. There will be no need to move in the field, but some meetings will need to be attended at CCL Office in Vientiane.

Specific Objective 2:

1. Prepare presentation supports and reports with the E&CC Advisor to present the results of the PCRVA data analysis;
2. In collaboration with the E&CC Advisor and the TA Environment, propose the main environmental topics and their key concepts to be presented to stakeholders during the district-level workshop ;
3. Propose the key notions of climate change adaptation strategies needed to be included in the future environment awareness activities and prepare support to present it during the district level workshop.

The district level workshop will involve concerned stakeholders from DAFO (4), DONRE (2), DLWU (2), from BounNeua and Phongsaly districts, that will be working together with CCL staff to implement the future activities. Some representatives of the provincial level might attend it too. The presence of the consultant at the workshop may be considered.

Specific Objective 3:

1. Set up a quick capacity needs assessment for the E&CC Advisor and the TA Environment and make a glossary that include the necessary knowledge needs;
2. Based on this assessment, organise at least 2 meetings to strengthen their capacities and knowledge on key concepts enabling them to develop an appropriate curriculum for the trainings to be conducted in the selected villages.

Expected dates and conditions of the consultancy

The consultancy is planned to start second forecast of November 2024 to present results, key notions and way forward during district level workshop in December 2024.

Number of days allocated for the consultancy:

- **Specific objective 1 (PCRVA analysis and village selection):** 6 days in November 2024
- **Specific objective 2 (Preparation of the district level workshop):** 3 days in November and December 2024
- **Specific objective 3 (Last discussions on key notions for CCL staff):** up to 2 days in November and December 2024

A total of 11 days. The travel, DSA and accommodation costs will be covered by the project budget and should not be included in the daily rate proposed by the consultant.

This number of working days is indicative and based on the project budget provision and will be discussed with the selected consultant.

All the training documents and reports will need to be in Lao and English for future capitalization of the project. If the consultant needs another specialized assistant or any kind of support, it needs to be justified and it will be discussed.

Selection process

The CCL is looking for one consultant, national (Lao PDR) or international.

Application file should include:

- a Curriculum Vitae
- a technical proposal which includes the description of the method followed to complete each step of the consultancy.
- A financial proposal which details the consultancy fees (related to the number of working days required and every expense expected to be made to reach the objectives of the consultancy). The financial proposal should detail the expected costs for each of the 3 specific objectives of the consultancy.
- Any other documents developed by the applicant and that could be relevant to the topic of the consultancy (ex: previous climate change adaptation strategies developed)

The following skills will be assets:

- Background or knowledge in environmental issues management is mandatory.
- Background and knowledge in climate change impact and mitigation is mandatory.
- Experience in the facilitation of trainings in participative approach in the Lao rural context.
- Good writing skills and proficient in English is mandatory
- Women are encouraged to apply.

For any question about this call for proposition, please contact, before the November 18th of 2024:
Mr Robert WILLIAMSON, robert.williamson@ccl-laos.org.

Candidates should send their application file per email by November 18th of 2024 to:

- CCL Director, Mrs. Manivone Vorachak, manirachak@gmail.com
- Project advisors: Mr Robert WILLIAMSON, robert.williamson@ccl-laos.org
- Project Coordinator: Mr Ophat SENGMANY, Ophat.sengmany@ccl-laos.org
- Environment & Climate Change Advisor: Mr Touleelor SOTOUKEE, touleelor.sotoukee@ccl-laos.org

The consultant selected will be offered a consultancy contract signed with CCL.