

Terms of Reference

Freelance Consultancy on Baseline Survey

1. Summary

Project Title	Mother and child health curative strengthening through capacity building, medical equipment provision, nutrition and hygiene improvement (MCS-CMNH)
Type of Project	Health
Project Duration	5 Years (June 2022- June 2027)
Types of Survey	Baseline Survey
Project Location	Pakou district, Luang Prabang Province
Expected date of completion of assignment	20 May 2022
Total survey day	3days or less (9-11 May)
Deadline for submission	4 May 2022
Budget	Please propose expense lists into the proposal (Traveling to/within the survey area will be provided by Good Neighbors).

2. Background Information

Good Neighbors International (GNI) is an international humanitarian development non-governmental organization (NGO) established in Seoul, South Korea, March, 1991. Currently GNI is working in 192 Communities in 40 countries with our focus on inclusive community development approach and child protection. GNI is in General Consultative Status with the United Nations (UN) Economic and Social Council (ECOSOC). Since 2012, GNI Laos office has been working for vulnerable people by supporting their education, health, income generation, and emergency response.

The specific project objectives are: (1) Strengthen capacity of health officer for quality mother and child health services (2) Improve the accessibility to nutrient food, stable water and hygiene system

3. Project Framework

The project outputs (tentative) are:

Output 1: Improve environment of health facilities to provide essential equipment and materials.

Output 2: Strengthen capacity of health staff for providing maternal and child health services.

Output 3: Improve child nutrition and hygiene practice in community

Output 4: Enhance integrated outreach services in remote areas.

4. Rational

- Based on the new CDP building Plan of Good Neighbors Laos in order to develop new target community
- Based on district social-economic development plan, especially health sector, which aims to achieve the goal of National Assembly, which require every district health sector to achieve all approved indicators

5. Methodology

1) Survey Location

The survey team will work in 3 health facilities (District hospital, Pakou health center, Houayoad health center)

Health Facility name	Catchment area	Population					
		Total (people)	Mhong (family)	Laolou m (family)	Khamu (family)	Leu (family)	Female
District hospital	Houaymad Village	677	60	5	60	0	342
	Ladkork Village	516	0	26	77	0	268
	Hadxua Village	469	0	0	20	78	269
	Fai village	363	0	0	0	All	143
Pak Ou Health Center	Hadmad Village	368	0	72	0	3	185
	Khok Village	228	0	32	14	0	110
	Khokkham Village	291	0	55	5	0	138
Huay Aod Health Center	Bouakkhuay Village	710	All	0	0	0	345
	Yanang Village	543	0	0	All	0	383
	Phoupakker Village	292	All	0	0	0	150

2) Project Outcome with Indicators

Outcome	Indicators
Strengthen capacity of health officer for quality mother and child health services	Proportion of pregnant women delivering with a trained health officers(SBA)
	Proportion of women who receive postnatal care for at least 24 hours after delivery(MMR)
	Proportion of pregnant women receiving at least 4 ANC times
	Proportion of CU1 receiving proper curative with a trained health officer
	Proportion of CU5 receiving proper curative with a trained health officer
Improve the accessibility to nutrient food, stable water and hygiene system	Proportion of CU5 receiving nutrient food(CU5 underweight and stunting)
	Proportion of household accessibility to clean and stable water system(Clean water Ut rate)
	Proportion of population accessibility to stable latrine(Latrine Ut rate)

6. Specific Tasks of the Consultant Firm/team

- The team will work in 3 health facilities collecting the data and set up baseline based on the defined indicators.
- Produce summary report in English

Note: The questionnaire will be provided by Good Neighbors Laos after team selection process

7. Expected Deliverables

Successful completion of the following deliverables and outputs will be required.

- Completion report
- Cleaned dataset and analysis tables

8. Survey Team

The desired specification and qualities of the survey team are the following:

- 1-2 members with at least 10 – 15 years of experience in conducting the survey, research, and evaluation.
- Advanced experience in health sector
- Good experiences in the baseline survey on opinion.
- Experience of using participatory methods for data collection and analysis in program/project evaluation.
- Strong interpersonal and analytical skills.
- Experience of effective interaction with local and national government institutions.
- Good spoken and written communication skills in English and Lao. Knowledge of the language of the local communities is an asset.
- Familiarity with the Lao system and context.

9. Expected timeline and payment

Activity	May		
Final Selection	5		
Conducting survey (including traveling)		10-14	
Final report			20
Payment (%)	30%	-	70%

10. General obligation

- The contractor should be closely kept in touch in terms of academic research methodology, especially in dealing with research design, confounding variables, statistical assessment.
- All intellectual properties, copyrights and any results will be possessed by the employer organisation. The contractor must be approved if it needs to use it. If violate it, it is subjected to be legally charged.
- The total offered amount of budget is inclusive. **No additional offer including VAT.**